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7 August 1953

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TO: [REDACTED] OCI, CIA Member NSCID Subcommittee III

25X1A9a FROM: [REDACTED] D/Z, ORR

SUBJECT: Suggestions concerning forthcoming Subcommittee Meeting  
this date.

The following represent suggestions, which if acceptable to  
you, can be raised at this meeting or next.

1. Correction in the minutes dated 24 July 53. Reference is made to paragraph 3, sub paragraph B, topic CIA. The recommendation as submitted to you concerned the need for FDD to supplement the bibliographic information of the serial publications provided in the MLRA, rather than to supplant such information. The basis for this suggestion stems from the fact that the MLRA of the Library of Congress covers fewer serials than FDD. If acceptable for you, it is suggested that the minutes be corrected to read "FDD should provide complete bibliographic treatment of a selected list of periodicals—the list to be determined by the serials received by FDD and NOT covered by the MLRA of the Library of Congress. FDD would thus supplement the MLRA for these purposes."

2. Under 2 c. (method of exploitation).  
The screening process itself should be reviewed. Certain suggestions received from commodity analysts express a concern that the Materials Section of the USSR should also be screening on a regular basis other fields (e.g. those of agriculture, industry, and transportation.) for relevant commodity information.

3. Under 2 d. (methods of reporting).  
Although in the past, the practice of compilations has been generally satisfactory to the consumer (and for that matter frequently requested by the consumer) a review within ORR establishes, for general purposes, a greater need for the extract and abstract of materials rather than the compilations. Consequently it is proposed that where working under general guide requirements, the USSR Branch of FDD confine itself to the extract or abstract type of reporting, and where a section of this branch

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receives a specific consumer initiated requirement that this requirement be patterned as closely as possible to the general need for extract or abstract reporting. The implementation of this general need for extract, abstract materials may be raised at a special meeting with the USSR Branch of FDD and OER to follow the general meeting, and before recommendations are finally formalized by the subcommittee III.

4. Under 2 d. (methods of reporting).

It is highly desirable (from the point of utility by the consumer) that the format of USSR Branch product (except for special requirements) be a single card or sheet, on which only one type of intelligence item per sheet (or sheets) be placed.

5. Under 2 d. (methods of reporting).

USSR Branch of FDD should, as it has generally done in the past, pay careful attention to the documentation; specifically to the referencing of page and line of materials abstracted or extracted. This practice should be rigidly applied to any special projects undertaken by USSR Branch, and should be extended to any contract translation handled through FDD.

6. Under 2 d. (methods of reporting).

Within the offices of CIA using the product of USSR Branch FDD it is proposed that <sup>steps</sup> be taken to avoid the unilateral "in-the-dark" levy of special requirements on any of the sections within the USSR Branch. Concurrent with this step for coordination within a group of the consumers of FDD product, it is proposed that FDD regularly submit for review the requests received for compilations and other special type requirements particularly at the initial stage of these requirements. (Note--this point may well be a topic more properly re-introduced under 2 b. (priority processing) which according to the minutes of 24 July meeting was postponed for later consideration.)

7. Before the agenda has been completed on a general basis (re USSR exploitation) it is respectfully suggested that topic ~~name~~ <sup>One</sup> — regarding exploitation activities — be re-opened and that OCB of CIA be requested to report on the type and degree of exploitation conducted by this office.

8. Under 2 d. (methods of reporting).

In general, the extract and abstract types should be the method of reporting, while the other type of reporting should be first satisfactorily negotiated among the consumers. Parenthetically, and only an opinion, of the writer, the compilation and spot reports resulting from special requirements in some cases, have contributed to passive non-productive type research on the part of

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ORR. The net result has been a preparation of part of an ORR report by an FDD analyst, with the corollary, also detrimental, that the FDD contribution is quite liable to be less useful to other consumers because of the particular focus of the special requirement.

9. Under 2 e. (effort in non-current publications).

There are two considerations from economic intelligence viewpoint. First there is a continuing critical need for all quantitative (and therefore statistical) data of regional (as opposed to aggregated data) for all areas of the USSR. In calling for greater or lesser effort in researching in non-current publications, specific categories can best be determined on the branch levels within ORR in liaison with the USSR Branch of FDD. Second, by and large, (and offered as the roughest of yardsticks and with all kinds of exceptions) the need for research in non-current publications varies inversely with the position of an economic subject on the ladder of military priorities. (e.g. Agriculture generally possesses greater non-current research than would shipbuilding; Consumer goods offers a greater return from non-current research than does railway transportation.) Industrial subjects may be adequately satisfied by a ten per cent allocation while in Materials and Services the allocations (while still flexible) should be planned for greater non-current research (here 20 to 30 % is tentatively offered.)

10. Under 2 f. (straight reporting and/or factual comments)

Good judgement consistently operating is much more satisfactory than a recommendation of "either-or" in this case. The only recommendations possible are first that any factual comments be carefully distinguished from the reporting in the end product of FDD, and second, comments should be guided to reflect as much as possible, references to other relevant material exploited or unexploited by FDD.

11. Under 2 g. (closer liaison).

There are only two devices known to man and beast—"the carrot and/or the stick"! Consequently, the demonstrable results in certain cases of successful liaison judiciously selected for publicity would concretely help within the consumer offices; and minimum but necessary points ~~where~~ <sup>are</sup> coordination within consumer offices <sup>are</sup> a prerequisite before unloading unilateral requests on FDD and would likewise assist in this liaison. FDD could materially help in the latter by working within such a frame of reference.

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